

General Facts for Scheduled payments (future dating)

BWC employees can ONLY future date or edit/cancel future dated payments for True Up.

- Only ACH payments (checking or savings withdrawal) can be future dated
- ACH payments can be made from multiple checking or savings accounts
- Credit card or debit card payments cannot be future dated
- Accounts receivable payments cannot be dated more than 15 months beyond the current date
- Retrospective payroll reports that are filed and paid cannot be future dated
- To future date installments employers will make multiple payments in the Accounts Receivable screen

True up cannot be future dated beyond the due date.

- August 15 for private employers (PA)
- February 15 for public employer taxing districts (PEC)

The Scheduled Payment Look-up screen can be found under the **Billing** option on the left side of the Employer page. Click on Employers on the orange ribbon. On the left hover over Billings and the drop down menu appears.

The screenshot shows the Ohio Bureau of Workers' Compensation website. At the top, there is a header with the Ohio logo, the text "Bureau of Workers' Compensation", and "Ohio.gov State Agencies | Online Services". Below the header is a navigation bar with orange tabs: HOME, WORKERS, EMPLOYERS, SAFETY SERVICES, MEDICAL PROVIDERS, BWC LIBRARY, and CONTACT US. The EMPLOYERS tab is selected. On the left side of the EMPLOYERS page, there is a vertical menu with various options. An arrow points to the "Billing" option, which has a dropdown arrow next to it. Another arrow points to the "Section Map" option. The main content area of the EMPLOYERS page is divided into several sections: "Featured Links", "Policy Information", "Safety Services", "Rating Information", "Programs", and "Financial Information". Each section contains a list of links. At the bottom of the page, there are two boxes: "Create a BWC e-account" and "How to read your invoice".

Ohio Bureau of Workers' Compensation Ohio.gov State Agencies | Online Services En Español

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Section Map

Online support available
Monday through Friday
7:30 a.m. - 5:30 p.m.
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Featured Links

- UPDATE! [Prospective billing](#)
- [Other states coverage](#)
- [Destination: Excellence](#)
- [Successorship liability](#)

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Policy Information

- [Coverage certificate reprint](#)
- [Coverage history](#)
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Safety Services

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Rating Information

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- [Rating adjustment history](#)
- [Rating plan information](#)

Programs

- [Grow Ohio Incentive Program](#)
- [Drug-Free Safety Program](#)
- [Program Discount](#)
- [Compatibility](#)
- [Deductible Program](#)

[See more »](#)

Financial Information

- [Premium installment schedule](#)
- [Make payment](#)
- [Payroll true-up reports](#)
- [Payroll reporting info](#)

[See more »](#)

Create a BWC e-account
[Learn how with this short video](#)

How to read your invoice

Scheduled payment look-up can be found on the Section Map. Click on Employers, then on the left click on Section Map. It is listed under the Billing heading.

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OhioBWC - Employer: BWC Employer Section Map

Employer Section map

Featured links

- [Apply for coverage](#)
- [Employer guided tour](#)
- [File a claim](#)
- [MCO selection form](#)
- [Message board](#)
- [Report fraud](#)

Policy Management

- [Certificate of coverage reprints](#)
- [Coverage history](#)
- [Coverage look-up](#)
- [Demographic information](#)
- [Elective coverage](#)

Programs

- [Program eligibility look-up](#)
- [Deductible](#)
 - [Overview](#)
 - [Claim payment transactions - policy](#)
 - [Individual claim payment transactions](#)
 - [Monthly billing statement](#)
 - [Update program info](#)
- [Drug-Free Safety Program](#)
 - [Overview](#)
 - [Safety Management Self-Assessment](#)
- [EM Capping](#)
- [\\$15,000 Medical-Only Program](#)
- [Group-experience rating](#)

Accident/Injury Info

- [Claim certification](#)
- [Claim status](#)
- [Diagnosis info](#)
- [Injury/Illness info](#)

Billing

- [Make payment](#)
- [AR transaction history](#)
- [DWRF/Non-comp/VSSR payment transactions](#)
- [Scheduled payment look-up](#)

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Confirmation e-mails

- Payment confirmation e-mails will only be sent to the e-mail address entered in the payment screen. This may not be the e-mail address on the policy.
- If multiple payments are made with different e-mails each e-mail address will receive a confirmation of the payment made that is associated with that e-mail
- BWC employees are not allowed to enter an invalid e-mail address and they cannot enter a BWC e-mail address
- Employers that cannot or will not provide an e-mail address cannot make payments online or over the telephone. They will have to submit a check or money order. BWC does not accept cash.